

**U3A SUNSHINE COAST Inc. ANNUAL GENERAL MEETING**  
**Saturday 22 April 2023**  
**Held at UniSC, Sippy Downs Lecture Theatre 7**  
**commencing at 10.00 am**

*We acknowledge the traditional custodians of the land on which this meeting was held,  
and pay our respects to the Elders, past, present and emerging.*

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## **MINUTES**

### **1.0 Welcome and Opening:**

President Glyni Cumming declared the meeting open acknowledging the traditional custodians of the land, the Kabi Kabi and welcoming members and our guests. Our Keynote Speakers Sarah Piplica and Jessica Baird as well as two of our U3A Bursary recipients Fien Van den Steen and Ryan Tunstall

### **2.0 Bursary Update and Presentation**

U3A again awarded three domestic bursaries to UniSC students in 2023 to Ashleigh Miller, Isabella Beattie and Ryan Tunstall. And Fien Van den Steen an International Student whom we are also supporting with a bursary in 2023. Each student receives \$2,000 to assist them during the university year. It is always enlightening to understand how the recipients will spend the funds awarded and we are amazed at their capacity to study and work.

### **4.0 Keynote Speakers**

**UniSC Clinical Trials Group, Sarah Piplica, Regulatory, Start-up and Patient Relationships Manager and Jessica Baird, Clinical Operations Manager gave the key Note address for our AGM,**

Sarah and Jessica gave a detailed presentation on the Clinical Trials Group at UniSC outlining;

- The value of Clinical Trials, what work and service is provided
- The group's 2023 and onwards Business Strategy
- The people involved – over 54 staff and 14 medical doctors
- The Community and Participants involved in implementation of trials and related activities
- Participant Voice Survey- giving patients a voice and enable feedback on performance
- Proactive approach with the emphasis on Ethics, Regulatory Control, Quality and Risk functions in the programs
- Their Partners and Collaborations: Clinical Trials have formed partnership across significant industry providers and work with top local and global Contract Research Organisations. As well as working with and being funded by Government and industry bodies
- The ability to carry out decentralised clinical trials using digital systems to run trials outside current premises
- The types of trials being progressed such as vaccine, oncology and haematology and malaria trials
- Some of the current trials occurring, blood sample trial for 2023 influenza vaccine, COVID 19 booster research, investigational medication for cognitive impairment due to depression, and
- Key opportunities ahead for the Clinical Trials Group

**Note:** The complete presentation to members at the AGM is on our website.

## **5.0 Attendance and Apologies**

**Attendance:** In attendance there were **57** members and **4** visitors, as shown on the sign in sheets in the Minute Book

**Apologies:** **31** members had sent their apologies prior to the meeting, as shown on the apology list in the minute book

## **5.0 Acceptance of the Minutes of the AGM 30 April 2022 AGM**

**Moved: C Sax**

**Seconded: H Sava**

That the minutes of the AGM held 30 April 2022 be accepted as a true and correct record

## **6.0 Election of Management Committee**

**Returning Officer Mr P Deacon** declared all positions vacant and proclaimed the following result

### **Membership of the Committee**

**Executive: Vice President J Armstrong and Treasurer K Martin,**

**Ordinary members: G Matthews, J Saint Smith, J Oakhill and I McCaskill**

**Moved: By the Management Committee**

**Seconded: J Hughes**

That the period of time for which Glyni Cumming may serve as President on the U3A Sunshine Coast Committee be extended for a further year. And, that in accordance with **Clause 13 Appointment or election of Secretary**, Dawne Clark be elected to the position of Secretary.

## **7.0 Confirmation of the Financial Statements**

**Moved: D Clark**

**Seconded: W Fowles**

That the Financial Statements and the Audit Report including the profit and Loss and Balance Sheet for the year ending 31 December 2022 presents fairly the financial position of U3A Sunshine Coast Inc. as at 31 December, 2022 and its performance for the year ended on that date

## **8.0 Appointment of Auditor for 2023**

**Moved: D Clark**

**Seconded: L Lovell**

That Linda Beard of Accounting Services Pty Ltd be appointed as Auditor for the 2023 financial year

## **9.0 President's Address**

The President Glyni Cumming gave an overview of the activities of our organisation for 2022, thanking, on behalf of the members and Management Committee, all our Tutors and Volunteers who keep our organisation running.

President Glyni outlined the significant events of a very busy year including the formation of the Tutors Reference Group and the preparation of the Survey of Members along with a more detailed report on activities which are addressed in more detail in the Annual Report, handed out at the AGM and available on our website.

### **10.0 Launch of our Survey of Members**

President Glyni thanked our facilitator Andrea Douglas, who working with the Management Committee in preparing the questionnaire, to ascertain the thoughts of our members, in what they wish U3A Sunshine Coast to deliver. We are working in partnership with UniSC under the expertise of Dr. Peter Innes, Senior Lecturer, Social Sciences.

The Survey was presented at the AGM and will be launched digitally in the week following the AGM. The survey was identified in the 2022-2027 Strategic Plan to assist in informing the Management Committee on how to meet the challenges of active aging and in the provision of interesting and varied activities, delivered in a variety of ways that are valued by our members.

### **11.0 Close of Meeting**

There being no further business the meeting closed at 11.30. President Glyni invited the members to join the Management Committee for morning tea and further discussion discussions by members with the Clinical Trials representatives Sarah and Jessica

**Signed President**

**Secretary**

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**Glyni Cumming**

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**Dawne Clark**

**Dated:** \_\_\_\_\_