



U3A Sunshine Coast

Annual General Meeting

2024

# NOTICE OF U3A SUNSHINE COAST INC.

Incorporated Association No.2842

## ANNUAL GENERAL MEETING

10.00am Saturday, 4 May, 2024

Lecture Theatre 7 USC, Sippy Downs Drive, Sippy Downs

Notice is hereby given that the Annual General Meeting of the members of U3A Sunshine Coast is to be held on Saturday 4 May 2024. All Full Members are entitled to receive notice of, attend and vote at the Annual General Meeting.

### **Nominations for positions on the Management Committee**

Nominations for the Management Committee are called for with this notice, posted on the organisation's website and sent via bulk email to all members. Nominations close on **12 April at 5pm**. Nominations received will be posted to the website on **17 April 2024**.

**Return your completed form to [secretary@u3asunshine.org.au](mailto:secretary@u3asunshine.org.au)** by the due date along with a brief resume of not more than 150 words and a photo.

**The 2023 AGM Minutes are available on the website along with the 2023 Audited Financial Reports.** The Financial Statements form part of AGM package and are available to peruse on our website under AGM documents. . Members are requested to ask questions or raise concerns prior to the meeting to ensure our Treasurer has the information to hand.

**Motions from Members to be considered at the AGM** are to be submitted in writing, 1-2 sentences along with supporting explanation of no more than 100 words for members consideration.

**Refreshments will be served after the meeting, in Café C area**

**Please wear your name badge if you have one.**

**And, although there are no COVID restrictions from Qld health it is advisable to keep to social distancing requirements, hand sanitising and staying home if you have any cold or flu like symptoms. This will assist to keep you, your family and other members safe.**

**It is a prerequisite by USC for members to register to attend the AGM**

*We acknowledge the traditional custodians of the lands on which we walk, live and work and pay our respects to the Elders, past, present and emerging*

**BUSINESS OF THE ANNUAL GENERAL MEETING  
OF THE MEMBERS OF U3A SUNSHINE COAST**

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To be held in USC, Lecture Theatre 7, Sippy Downs Drive, Sippy Downs  
4 May 2024 commencing at 10.00am.

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**AGENDA**

1. Opening and welcome by the President, Glyní Cumming, with acknowledgement of the traditional owners
2. Bursary recipients presentation
3. Key Note Speaker - Professor Denise Wood UniSC

*Break for departure of guests and photos*

4. Overview of the year by President Glyní on behalf of the Management Committee
5. Business of Meeting - Apologies
6. Acceptance of the Minutes from the 2023 Annual General Meeting
7. Confirmation of the Financial Statements and the signed Audit Report for the year ended 31 December 2023
8. Appointment of Michael Beard of Accounting Services Pty Ltd as Auditor for the 2024 year
9. Election of Management Committee. The President will vacate the chair and the Returning Officer will conduct the election
10. Close of Meeting - Closing comments by President Mike Loftus

*Following the meeting, the Management Committee invites members to join them for a tea and snacks in Café C area.*

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## MOTIONS

*1 to 2 Sentences for the motion with explanatory information of 100 words*

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## Questions:

Member Name: \_\_\_\_\_

Membership No.: \_\_\_\_\_

### Question

1. ....

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2. ....

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3. ....

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### 4. Asking Questions

For convenience, members may submit questions by email to:  
[secretary@u3asunshine.org.au](mailto:secretary@u3asunshine.org.au)

Your name and membership number must be included in the email.

We welcome questions and will respond during the meeting. Questions in advance should be received by **24 April 2024**

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# Documents:

Note: The following documents will be available for [viewing and downloading on the website here](#). They will **not be** included in the bulk email.

Minutes of the 2023 AGM

Audited Annual Accounts 2023

Nomination Form for the Management Committee

Nominations for Management Committee, after 17 April

Annual Report (after 17 April)

***Dawne H. Clark***

***Secretary U3A Sunshine Coast***

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